

Douglas Otto Middle School – We Choose Success!

August 12, 2019

Dear Otto Bobcat Family:

For those of you who are new to our community and to all of our returning families, I welcome you to Douglas Otto Middle School. We are proud of our instructional program and look forward to an exciting year of academic success and accomplishments. We have high expectations and look forward to partnering with you for our continued success.

Otto Middle School is a campus of distinction and was recognized this summer as an Honor Roll School by the Educational Results Partnership. The 2018 - 2019 Honor Roll recognizes public elementary, middle and high schools that demonstrate high levels of student academic achievement, improvement in achievement over time, and reduction in achievement gaps. I hope you will join us in celebrating Otto as recipient of this year's award.

Middle school is a time for students to explore and pursue new experiences of interest to them. I highly encourage parents to consider honors level classes, and always encourage your child to participate in clubs and activities that they would like to explore. If you have questions about our honors course offerings or clubs and activities, please contact your grade level counselor.

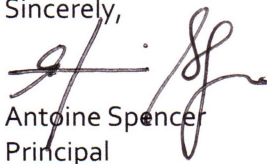
We will continue utilizing Google Classroom as a communication tool this year. Teachers will have students join their Google Classrooms by Friday, August 16. Parents will receive the Google Classroom Guardian Summary that will be sent to the email address on file. Let your child's teachers know if you would prefer a different email address be used, or if you prefer not to receive the Guardian Summaries.

As always, get to know your child's teachers and monitor grades and attendance regularly. Take advantage of volunteer opportunities and be active in our amazing PTA. You can find out more about the Otto PTSA at <http://ottopta.org>, and make sure you are signed up for the campus eNews at <http://elist.pisd.edu>. Additionally, you may follow Otto Middle School on Twitter at <https://twitter.com/ottobobcats>, or @ottobobcats.

At Otto Middle School, we envision a community that is built on perseverance, purpose and effective systems that develop lifelong learners through mindfulness, critical thinking, opportunities for leadership, and the celebration of diversity.

Please do not hesitate to contact me and best wishes to you for a great school year.

Sincerely,



Antoine Spencer
Principal

2019-2020 Plano ISD Academic Calendar

Updated, March 5, 2019

Early Childhood Hours

Beaty, Isaacs & Pearson: Half day program: 8:00 a.m. – 11 a.m. or 12:00 p.m. – 3:00 p.m.

Head Start: 8:15 a.m. - 1:45 p.m.

Full Day Pre-K Hours

Beaty, Isaacs & Pearson: 8:00 a.m. – 3:00 p.m.

Christie, Forman, Haggar, Huffman, Jackson, Memorial, Mendenhall, Mitchell, Sigler, Thomas & Weatherford: 7:45 a.m. - 2:45 p.m.

Elementary School Hours: 7:45 a.m. - 2:45 p.m.

Middle School Hours: 8:30 a.m. - 3:30 p.m.

High School & Senior High School: 9:00 a.m. - 4:15 p.m.

Health Sciences Academy & IB World School: 9:00 a.m. - 4:15 p.m.

Plano ISD Academy High School: 9:20 a.m. - 4:30 p.m.

STAFF ONLY DATES

New Teachers — **July 26:** First Year Teacher Academy; **July 29-31:** New Teacher Professional Learning

Staff — **Aug. 1-2:** Campus Business (PL / Workday / Planning); **Aug. 5-6:** District Professional Learning; **Aug. 7-8:** Campus Business (PL / Workday / Planning); and **Aug. 9:** Teacher Workday

August 12 (Monday)	First Day of Classes for Students
September 2 (Monday)	Student and Teacher Holiday
October 14 (Monday)	Student and Teacher Holiday
October 15 (Tuesday)	Parent Teacher Conference Day (Student Holiday)
November 25 (Monday)	Student Holiday Teacher Work Day Professional Learning Trade Day
November 26 – 29	Thanksgiving Break (Student and Teacher Holiday)
December 20 (Friday)	Last Day of First Semester EARLY RELEASE
December 23 – January 3	Winter Break (Student and Teacher Holiday)
January 6 (Monday)	Student Holiday Teacher Work Day Professional Learning Planning
January 7 (Tuesday)	Classes Resume – Start of Second Semester
January 20 (Monday)	Student and Teacher Holiday
February 17 (Monday)	Student Holiday District Professional Learning
March 9 – 13	Spring Break (Student and Teacher Holiday)
April 10 (Friday) **	Student and Teacher Holiday Second Inclement Weather Day
April 13 (Monday) *	Student Holiday Professional Learning Trade Day First Inclement Weather Day
May 22 (Friday)	Last Day of Classes for Students EARLY RELEASE
TBD	Plano ISD Academy High School Graduation
TBD	Senior High Graduations

*First inclement weather day: April 13

**Second inclement weather day: April 10

EXAM DISMISSAL TIMES: High/Senior High Schools release at 1:00 p.m., Academy High School releases at 1:30 p.m. and Middle Schools release at 12:40 p.m. ON THE LAST DAY OF EXAMS ONLY

TOTAL INSTRUCTIONAL DAYS ALL GRADE LEVELS: 177 days

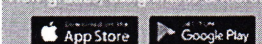

First Semester

End of 1st Grading Period	October 11	44 days
End of 2nd Grading Period	December 20	43 days
Total Days First Semester:		87 days

Second Semester

End of 3rd Grading Period	March 6	42 days
End of 4th Grading Period	May 22	48 days
Total Days Second Semester:		90 days

DOWNLOAD THE PLANO ISD MOBILE APP
View grades, assignments & more!

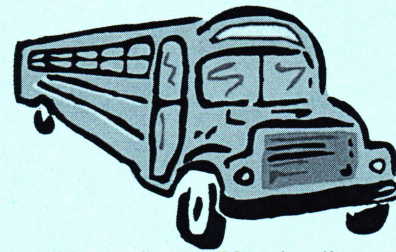



**Otto Middle School
2019-2020 Bell Schedule**

Daily Bell Schedule (46 minute classes)	Activity Bell Schedule (44 minute classes)
<p>1st 8:30-9:16</p> <p>2nd 9:20-10:06</p> <p>3rd 10:10-10:56</p> <p>Bobcat Acad 11:00-11:30</p> <p>4th 11:30-1:00</p> <p>A Lunch 11:30-12:00 (7th & 8th grade English, Math, Science, Social Studies)</p> <p>B Lunch 12:00-12:30 (6th Grade, KWilson)</p> <p>C Lunch 12:30-1:00 (PE, Health, LOTE, Art, Music, Technology, PALS)</p> <p>5th 1:04-1:50</p> <p>6th 1:54-2:40</p> <p>7th 2:44-3:30</p>	<p>1st 8:30-9:14</p> <p>2nd 9:18-10:02</p> <p>3rd 10:06-10:50</p> <p>4th 10:50-12:20</p> <p>A Lunch 10:50-11:20 (7th & 8th grade English, Math, Science, Social Studies)</p> <p>B Lunch 11:20-11:50 (6th Grade, KWilson)</p> <p>C Lunch 11:50-12:20 (PE, Health, LOTE, Art, Music, Technology, PALS)</p> <p>5th 12:24-1:08</p> <p>6th 1:12-1:56</p> <p>7th 2:00-2:44</p> <p>Activity 2:44-3:30</p>

Tutorial Schedule: Tutorial sessions are open to all Otto Students who have obtained a tutorial pass from the teacher or a written note from a parent. Tutoring is offered from **7:45-8:20 AM** and from **3:40-4:30 PM**. Teachers will inform students and parents of tutorial offerings.

2019–2020 Otto Middle School Activity Bus



Beginning Tuesday, August 20th, the OMS activity buses will begin running according to the schedule and route information below. Buses will typically run Monday through Thursday each week. These buses are to be used by students who will be attending tutorials, athletics practice, music sectionals, and other school-sponsored activities only. Buses will drop-off and pick-up in the regular bus lanes behind the cafeteria. Buses will not run on Friday afternoons. If there are changes to this schedule an announcement will be made.

Morning Routes	Route 604 (Mendenhall)	Route 626 (Schell)	Route 626 (Stinson)
Pick-up at elementary	6:50 am	6:48 am	6:58 am
Drop-off at Otto MS	7:05 am	7:05 am	7:05 am

Afternoon Routes	Route 628 (Mendenhall)	Route 613 (Schell)	Route 613 (Stinson)
Pick-up at Otto MS	5:15 pm	5:15 pm	5:15 pm
Drop-off at elementary	5:30 pm	5:25 pm	5:35 pm

Morning Busses

- Arrive on campus and report to your designated practice, tutorial, sectional, etc., or wait in the cafeteria until it begins. You may work on homework or read a book.

Afternoon Busses

- Attend your practice, tutorial, sectional, etc., until at least 4:30 p.m. Before leaving your designated activity, receive a signed and dated tutorial pass from your teacher, coach, or sponsor.
- Gather any necessary items from your locker and report to the cafeteria for study hall with your signed pass. During this time, you will need to study or read quietly. You will not be permitted to roam the building while you wait for the bus.
- Students without a pass will not be allowed to stay in the cafeteria or ride the bus. Students who are walkers or car riders should exit through the front doors immediately following completion of their activity.

Please remember that OMS expects excellent behavior from all students at all times, including on the morning and afternoon activity buses. Code of Conduct violations involving the activity buses may result in appropriate disciplinary action and/or loss of activity bus privileges.

Pre-pay School Meals at www.paypams.com or using the PayPams Mobile App



Pay Now



Account Balance



Automatic Payments



Email Notifications



Add/Remove Students



Payment History



Cafeteria Purchases

CURRENT USERS TIPS FOR THE BEGINNING OF THE SCHOOL YEAR

Login to the site at least one week before the beginning of the school year. Check that your credit/debit card on file has not expired, your email address is updated, and that your automatic payment plan's stop date has not expired.

Forgot Password: If you previously registered with PayPAMS but forgot your password, go to PayPAMS.com, click "Login" then click on the 'Forgot Password' link. If you were unable to retrieve your password through the 'Forgot Password' link, contact customer support from the 'Contact Us' page. Do not register again. Note: passwords are case sensitive.

Balance Transfer from Year to Year: Any remaining student meal account balance will automatically transfer to the next school year.

Important note: If your child moved from one school to another within the same school district, it may take a day or two from the beginning of the school year to transfer the remaining balance from the old school to the new school. During that time period, the balance on PayPAMS may show as \$0.00. If you are not sure if your child's account had a remaining balance from the previous school year, we recommend you make a payment.

Refunds: PayPAMS processes refunds only for the exact payment amount. If the student has already used some of the money, or has graduated, please contact the school district.

Moved to a different school district: If you moved to a different school district, you can keep the same username and password information. Login to your account, go to 'Contact Us' and select subject 'Moved from District'. Do not register again. Note: PayPAMS cannot transfer money from one school district to another. Contact your previous school district for refunds.



NEW USERS SIGN UP NOW

1. Go to PayPAMS.com and click on the '**Sign Up Now!**' button on the home page.
2. Select **your state**, then select your **school district**.
3. **Create a username and password** and enter your contact information.
4. **Add children** to your account.
5. **Make payments or set up automatic payments** based on low balance.

HELPFUL TIPS WHEN REGISTERING

1. **Username:** Create a unique username. If the system indicates that the username is taken, select a different username.
2. **Duplicate Accounts:** If the system indicates that an account already exists with the same phone number or email address, contact customer support from the 'Contact Us' page.
3. **Meal Account Balance and Cafeteria Purchases:** It takes 1-2 school days before balances and cafeteria purchases information for new registrants can be displayed. However, you can make payments immediately upon registration. If you cannot view balances two days after you added the student to the account, contact customer support from the 'Contact Us' page.



Helpful Tips for using www.paypams.com

PAYMENTS

- 1. Posting Payments:** It takes one to two school days for a payment to replenish your child's account at the school cafeteria. Your balance on PayPAMS website will reflect your recent payment only after the school cafeteria confirms receipt of payment.
- 2. Payment Confirmation:** When a payment is processed, a confirmation number will be displayed and an email will be sent verifying that the payment was processed. If a confirmation number is not displayed, the payment was not processed.
- 3. Declined Payments:** If your payment is declined, verify that all billing information is correct. If all information is correct and payment is still declined, contact the issuing credit card company for further information. Reasons a card can be declined: insufficient credit/funds in account, incorrect billing information entered, closed credit card account, or credit card expiration date.
- 4. Payments for the same student from two separate accounts:** To prevent duplicate accounts, PayPAMS allows associating a student to only one account. If both parents/guardians cannot share the same username and password, contact customer support from the 'Contact Us' page.
- 5. Convenience Fees:** Depending upon the school district, a nominal convenience fee may be charged to cover the cost of processing payments and maintaining the website. To check if your school district charges a convenience fee, please click '**Sign Up Now!**' on the PayPAMS homepage, then select your state and school district.
- 6. Credit Card Types:** PayPAMS accepts both credit and debit cards. When registering, please check which cards your district accepts.
- 7. Credit Card / Bank Statement:** PayPAMS payments will show up on your credit card/bank statement as payments to 'PayPAMS.com', or 'PAMS--your school district> CO'
- 8. Payments at the School Cafeteria:** For questions regarding cash or check payments submitted directly at the school cafeteria, please contact the school cafeteria directly. Do not contact PayPAMS.

LOW BALANCE EMAIL NOTIFICATIONS

- 1. Email Notifications:** To make sure emails from PayPAMS are not blocked, add customerservice@paypams.com to your address book and safe list.
- 2. Change of Email address:** If you change your email address be sure to update your user profile on PayPAMS.

LOW BALANCE AUTOMATIC PAYMENTS

- 1. Low Balance Automatic Payments Trigger:** PayPAMS recommends triggering automatic payments when the student meal account balance falls below \$12.00. Having a lower 'minimum balance' when setting up Automatic Payments may not allow enough time to replenish your child's account.
- 2. Automatic Payment Confirmation:** If you sign up for Automatic Payments, you will receive an email confirmation of the payment, including current balance.
- 3. Declined Automatic Payment:** Your automatic payment will not be processed if the card was updated, declined, expired, or if the 'Stop Date' that was set initially has passed.

CAFETERIA PURCHASES

While PAMS displays cafeteria purchases, we do not regulate what the children are purchasing or eating. For questions regarding purchases at the cafeteria, contact the school cafeteria directly. Student Activity is only displayed from the day the student was added to PAMS. Data is available for 90 days.

This institution is an equal opportunity provider.

COMO REGISTRARSE

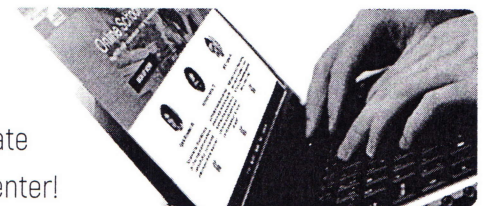
1. En PayPAMS.com haga clic el botón de 'Inscríbete Ahora!' en la Pagina de Inicio.
2. Seleccione su estado y distrito escolar
3. Cree un Usuario y contraseña e introduzca su información de contacto
4. Añadir niños a su cuenta

¿PREGUNTAS?

Haga clic en 'Help' en la página inicial de PayPAMS.com

NEED ASSISTANCE?

Please visit
PayPAMS.com and
click 'Help' to navigate
to PayPAMS Help Center!



KEEP THIS FOR REFERENCE

USERNAME _____

PASSWORD _____



Notification to eligible secondary students regarding Policy FNA Religious Viewpoints Antidiscrimination Act

This letter communicates some of the regulations regarding the implementation of the Religious Viewpoints Antidiscrimination Act (see Policy FNA(LOCAL)). Provisions of this Act entitle secondary-aged students who are officers of curricular and non-curricular clubs (see Policy FNAB) and are also in the highest two grade levels of the campus to volunteer as an introductory speaker.

If you are in the highest two grade levels of the school campus and you are an officer of a curricular or non-curricular club, and wish to volunteer to be an introductory speaker, please secure a form from the principal's office.

Forms will be available through Wednesday, August 21 and must be returned to the front office by the end of the school day on August 21 in order to speak during the first semester beginning on August 26.

During the first week of the second semester, the volunteer/assignment process will be repeated. During the second semester, student forms are due by the end of the school day on Thursday, January 9. Student speakers will begin on Monday, January 13. The principal or designee will hold a random drawing to select student introductory speakers from those who volunteer. Names of students who are drawn will be matched chronologically to the assigned speaking occasion.

If forms are not returned by August 21, you will not be eligible to speak under the provisions of this policy in the first semester, but you will have another opportunity to participate at the beginning of the second semester when the volunteer/assignment process is repeated.

Introductory speakers must meet certain eligibility criteria. For your convenience, this information is listed below:

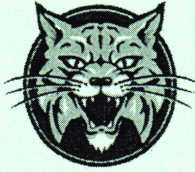
Eligibility Criteria for secondary students:

- Students must be in the highest 2 grade levels of the school campus;
- Volunteer by completing and submitting the volunteer speaker form by the set deadline outlined above;
- Are not in a disciplinary placement at the time of the speaking event;
- For middle, high, and senior high schools – eligible students are officers of curricular and non-curricular clubs that qualify under FNAB(LOCAL);
- Have not previously violated the provisions of Policy FNA listed in section Contents of Student Introductions [see excerpt below from Policy FNA(LOCAL)]; and

FNA(LOCAL) excerpt:

- Student may not engage in speech that:
 - Is obscene, vulgar, offensively lewd, or indecent;
 - Creates a reasonable cause to believe that the speech would result in material and substantial interference with school activities or the rights of others;
 - Promotes illegal drug use;
 - Violates the intellectual property rights, privacy rights, or other rights of another person
 - Contains defamatory statements about public figures or others; or
 - Advocates imminent lawless action and is likely to incite or produce such action. [end excerpt].
 - Violates the provisions of Policy FNA(LOCAL) when serving as an introductory speaker by failing to speak on a topic related to a designated event, failing to stay on subject, or failing to stay within the reasonable and appropriate time limit as designated by the principal or principal's designee.

The assigned student, selected through the volunteer process, shall serve as an introductory speaker. Please see your principal or assistant principal if you have any questions.



Douglas Otto Middle School – We Choose Success!

Attendance Procedures:

Absences: Parents – must telephone call and write a note. A parent or guardian must call the student absence line to report a student's absence. Call **469-752-8500** option 1 for English option 2 for Spanish, next press option 3 to leave a message. Leave the **student name, ID#, reason for the absence, date of the absence and who is reporting the absence.**

Parent Notes: A student has **three** days after an absence to turn in a note in order to receive an excused absence for permissible PISD absences. The note should include the **students name, ID number, reason and date of the absence.** A **parent signature** must be on the note. A **parent call does not** excuse the absence. We must have a note on file. Should a student be absent three days or more a doctor's note is required.

Leaving school ill: If a student becomes ill while at school, he/she should go the nurse's office. The nurse will contact the parents. The student must then be signed out by a parent at the attendance office. Failure to sign in and out is considered a truancy violation.

Doctor Appointments: If your student must leave school early, **PLEASE** send a note with him/her so he/she can be released from class. The student must then be signed out by a parent at the attendance office. Upon returning to campus please bring an **Official Doctor** note verifying the appointment.

Other Absences: Non-School activities must be **pre-approved** by the principal in order for the student to make-up missed work. The attendance office has the Absence Request form that needs to be filled out and turned in before the absence. It can also be found at: <http://k12.pisd.edu/otto-middle-school> under documents.

REMEMBER – NOTES PREVENT UNEXCUSED ABSENCES

Acceptable Excuses for notes: Doctors Visit, Parent Notes not in excess for illness.

Silvia Brozak – Attendance Secretary

469-752-8502 Silvia.Brozak@pisd.edu



STANDARD RESPONSE PROTOCOL™

August 2019

Dear Parents:

At Plano ISD, the safety and well-being of our students is always a top priority. Complementing our long-established safety and security measures, our district has adopted the **Standard Response Protocol (SRP)**, which your child learned about today in school. Below is a summary of what students learned about the four specific actions that should be performed during an emergency.

STUDENT SAFETY

A critical ingredient in the safe school recipe is the classroom response to an incident at school. Weather events, fire, accidents, intruders and other threats to student safety are scenarios that are planned and trained for by students, teachers, staff and administration.

STANDARD RESPONSE PROTOCOL

Our school is expanding the safety program to include the Standard Response Protocol (SRP). The SRP is based on these four actions: 1) Lockout; 2) Lockdown; 3) Evacuate and 4) Shelter. In the event of an emergency, the action and appropriate direction will be announced or signaled at your child's campus.

TRAINING

Please take a moment to review these actions. Students and staff will be trained and the school will drill these actions over the course of the school year. More information can be found at <http://iloveuguy.org>.

LOCKOUT: SECURE THE PERIMETER

Lockout is called when there is a threat or hazard outside of the school building.



STUDENTS:

- Return to inside of building
- Do business as usual

TEACHERS

- Recover students and staff from outside building

- Increased situational awareness

- Do business as usual
- Take roll, account for students

EVACUATE: TO A LOCATION

Evacuate is called to move students and staff from one location to another.



STUDENTS:

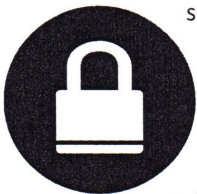
- Bring your phone
- Leave your stuff behind
- Form a single file line
- Show your hands
- Be prepared for alternatives during response.

TEACHERS:

- Grab roll sheet if possible
- Lead students to Evacuation Location
- Take roll, account for students

LOCKDOWN: LOCKS, LIGHTS, OUT OF SIGHT

Lockdown is called when there is a threat or hazard inside the school building.



STUDENTS:

- Move away from sight
- Maintain silence

TEACHERS:

- Lock classroom door
- Lights out

- Move away from sight
- Maintain silence
- Wait for First Responders to open door
- Take roll, account for students

SHELTER: FOR A HAZARD USING SAFETY STRATEGY

Shelter is called when the need for personal protection is necessary.



SAMPLE HAZARDS:

- Tornado
- Hazmat

SAMPLE SAFETY STRATEGIES:

- Evacuate to shelter area
- Seal the room

STUDENTS:

- Appropriate hazards and safety strategies

TEACHERS:

- Appropriate hazards and safety strategies
- Take roll, account for students



2019 Otto Middle School 2019 Fall Open House

Parents of All Otto Students:

Otto Middle School would like to invite you to attend our Fall Open House on **Monday, August 26th** from **6:00-7:45 pm**. As a parent of a 6th, 7th, or 8th grade student, you will have the opportunity to follow your child's daily class schedule and hear from each teacher about his or her particular course.

Due to space constraints in the classrooms and in order to keep the event running smoothly and on schedule, Fall Open House will be open to parents only. Students will be welcomed to join their parents at the Spring 2019 Open House.

Before arriving, please have your child complete the following information to help guide you through the evening.

1 st Period	6:00-6:10	Teacher: _____	Room Number: _____
2 nd Period	6:15-6:25	Teacher: _____	Room Number: _____
3 rd Period	6:30-6:40	Teacher: _____	Room Number: _____
4 th Period/ Bobcat Academy	6:45-7:00	Teacher: _____	Room Number: _____
5 th Period	7:05-7:15	Teacher: _____	Room Number: _____
6 th Period	7:20-7:30	Teacher: _____	Room Number: _____
7 th Period	7:35-7:45	Teacher: _____	Room Number: _____

We look forward to seeing you on August 26th. Thank you for your support of OMS!



Plano Independent School District District Health Services

Dear Parents,

In preparation for a healthy 2019-2020 school year, the Plano ISD health services team would like to provide the following helpful and important information. Our team's purpose is to support a safe and healthy school environment. School nurses need your assistance as we work together toward this common goal. You can help us by encouraging behaviors we teach at school and by following a few guidelines for keeping your children home when they are not feeling well.

Please review the information:

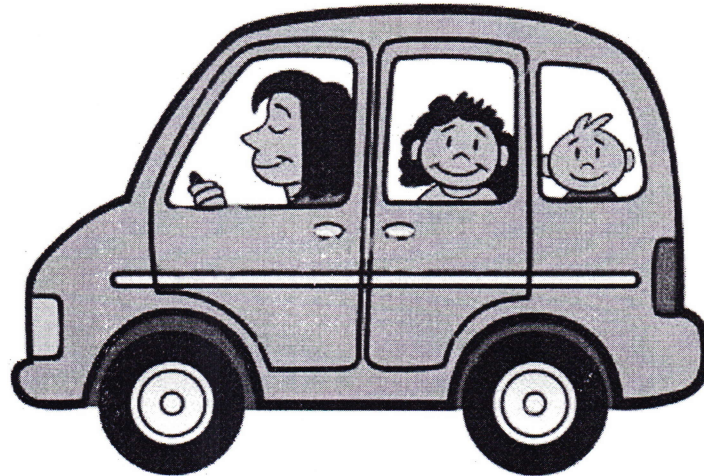
- Immunizations must be up to date according to the Department of State Health Services (DSHS) guidelines for school entry and attendance: Health Services: Immunizations
- Please be advised that students entering grades 7-12 will be required to show proof of one dose of quadrivalent meningococcal conjugate vaccine (MCV4 or MenACWY) on or after the student's 11th birthday.
- All medications and medical procedures at school must have completed paper work. Please see our website at: Health Services: Medications or contact your school nurse.
- All controlled substances **must** be brought in by the parent or guardian.
- Please keep your children home for:
 - Fever of 100° or more for the duration of the fever plus an additional 24 hours after cessation without fever-reducing medication
 - Vomiting or diarrhea for 24 hours after cessation
 - Generalized rash
 - Oozing wounds that cannot be kept dry and covered
 - Red, draining eye
 - Untreated live lice
 - See the complete list for exclusions: Health Services: Communicable Disease
- Please remind your children of cough and sneeze etiquette:
 - Cough or sneeze into a tissue or sleeve and not into hands
 - Always wash hands with soap and water for 20 seconds
- Please observe the proper hand washing technique: vigorous friction rub for 20 seconds with soap and rinse with water.
- State screening mandates are performed for vision, hearing (PreK- Students who turn 4 by Sept 1, Kg, 1st, 3rd, 5th, 7th and all new students), Acanthosis Nigricans (1st, 3rd, 5th, 7th and all new students) and Scoliosis (girls at ages 10 and 12 and boys at age 13 or 14)
- Growth and development class is taught for girls during 4th grade, and boys and girls during 5th grade. A note will be sent home from your school detailing the date and materials to be presented. See your school nurse for details.
- Benadryl and epinephrine are kept in the clinic, to be used by only the school nurse, for undiagnosed episodes of anaphylaxis. Having this medication available for unexpected, severe life-threatening anaphylaxis does not take the place of individual prescribed auto-injectors for diagnosed cases of severe allergy: Health Services: Anaphylaxis
- Current health information is crucial for proper care. Please notify your school nurse of all health related issues. This can be done via the Parent Portal: <https://parentviewer.pisd.edu> or by visiting your school nurse.

Please do not hesitate to contact your school nurse or district health services for assistance. I also encourage you to visit our website at District Health Services for additional information and resources.

We look forward to working together with you in the 2019-2020 school year. On behalf of our nurses, assistants and the entire team, we hope you have a safe and healthy year!

Kindest regards,

Staci Antelo BSN, RN, NCSN
Plano ISD Director for District Health



Courtesy in the Carpool Lane

- Always pull as far forward as possible before stopping to let your child out or pick your child up. Your student does not need to be dropped off or picked up at the front door.
- If you would like to wait until the school doors open, please park in the parking area—waiting in the carpool lane creates a back-up for others.
- Students should always exit from the right side of the car onto the sidewalk area.
- Never park your car in the carpool lane during drop-off and pick-up times.
- Pedestrians always have the right-of-way.
- No cell phone use—it distracts you from your surroundings.
- We have over 1100 students in our school. Everyone has the same goal, which is to get their kids to school safely. Please consider how your actions affect our campus as a whole.
- Never pick up your child across the street in the church parking lot.
- Note the NO LEFT TURN and NO U-TURN on the southbound lane of North Star Road during school hours. The police frequently monitor and ticket violators.
- Never pick up or drop off students on North Star Road.

The
best
school
supply
of all.



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**TOP REASONS TO ORDER
2019-2020 OTTO MIDDLE SCHOOL
YEARBOOK!**

- Printed pics of all the things.
- Your future self will thank you.
- Pay in 3 easy payments.*
- Signing day is the best day.
- SO. MANY. MEMORIES.
- It's the lowest price of the year.

NOW \$30.00

That's a savings of \$5.00

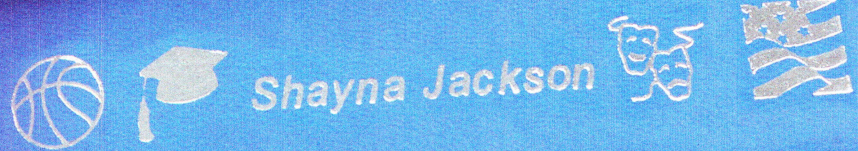
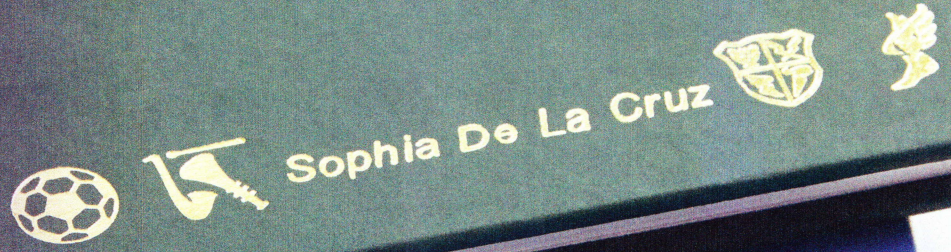
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5480
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Sophomores | 
5682
Freshman | 
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8th Grade | 
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5002
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5004
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5005
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5008
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5009
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5010
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5014
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